



## PETS 24 Planning Committee Minutes – September 17, 2023

**Attended Meeting:** Julie Dobski, Chair; Pat Grosso, Dale Basham, Robin Dean, Julie, David Matthews, Santos Salinas, Laura Pritts, Bev Stevens, Wayne Gerlock, Mary Harvey, Kenton Elmore, and Ashley Dillingham.

**Treasurer's Report:** Wayne Gerlock reported the balance on the account to-date is \$74,366.27 with three out of the four Districts having paid their invoices for registrations in full. He did receive projected speaker expenses from Julie Dobski for 2024 PETS available. He also added that income and expenses thus far appear to be on target with room for unanticipated expenses included in his budget planning.

**Hotel Reservations Update:** Julie reported that Patty Greene has strongly recommended all guests for PETS 24 secure their hotel rooms by contacting the Hotel directly rather than through a link to ensure they receive the blocked room rate. The Code to include with making the phone reservation is now included with the communications being distributed and posted.

**District Club Picture Request:** Julie and Laura Pritts requested once again that Clubs share pictures of their various members and their projects with her for use in the various presentations during PETS 24.

**Decorations:** Bev Stevens indicated she would be visiting the Convention Center on Monday, October 16 and would be viewing the event areas for preparation of centerpieces as well as visible signage for each of the training room locations.

**Facilitators / Curriculum Update:** Kenton Elmore reported that District Governors will be covering the President-Elect training, and they will be locking into who their Co-Facilitators will be soon. His group will be freshening up the curriculum for 2024 and identifying where there may be a duplication of topics in the breakout sessions.

It was noted that in previous years, the District Governors have served as Sergeant of Arms. Kenton indicated he would contact Bryce Adam to address this topic to avoid any problems in that area. In addition, they will be freshening up the curriculum, but scheduling will remain as in previous years. Wayne asked that this information be passed on to him as soon as possible so he can continue to update the calendar.

**House of Friendship:** Mary Harvey reviewed the list from her notes identifying the vendors from the 2023 PETS and will be reaching out to each of them once again. It was suggested she contact Russell Hampton directly for a contact for our 2024 event as well as Chris Jones with DACdb for who that contact would be next year. Mary indicated she will reach out to each of the districts to see if they are interested in having a table for Rotary Youth. Finally, since there are plans to conduct a community project in this area, she will ensure sufficient space is available once that project has been identified and further plans are available from Ashley Dillingham for that project's particular needs.

Wayne Gerlock reminded Mary that there is a \$200 fee for profit related vendors but no fee for non-profits represented each year.

**PR / Tech / Social Media / Website Update:** Laura Pritts continues to update the website where possible regarding hotel reservation information with the deadline for PETS 24 registration being February 28, 2024. Speaker information will start being promoted soon in the Save the Date communications.

Laura suggested creating a link to the House of Friendship that might be beneficial to the registrants as well as the vendors and will work with Mary Harvey as that area evolves.

Mandy Lohrum asked for clarification on when the District Governor Elects should start distributing information. Laura reported the up-to-date information is now available on the GOOGLE Drive for them to easily access.

**Production Technology-Meeting Scheduled:** Julie along with Pat Grosso are scheduled to meet with Terry Hopper in Effingham on October 16 to discuss preliminary plans for the event productions during the meals, speaker sessions, etc. Plans are being decided for slide designs, incorporation of pictures of Club groups and group projects as well as entertainment.

**Speaker's Aides / Registration / Facilities:** David Matthews indicated he has the names of each of the speakers and will be securing their hotel accommodations once he receives arrival and departure dates for each. He will also be securing Aides for Beth Stubbs and Rotary International President-Elect 2024-25, Stephanie Urchick whereas Julie has indicated her speakers will not be requiring a Rotary Aide for this event. He also indicated that the registration site for the conference has been set in place and appears to be working correctly.

**Miscellaneous:** Julie will be sending personal invitations to each of the President-Elects, President Nominees and Assistant Governors to attend and promote PETS 24.

**Next meeting:** *Since the September meeting, the meeting day and time next month has been changed to Thursday, October 12, 2023, from 4:00 pm – 5:00 pm via ZOOM.*